

Chevy Chase Village Board of Managers' Meeting

May 11, 2015

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.

BOARD OF MANAGERS

Michael L. Denger, Chair	Present
Patricia S. Baptiste, Vice Chair	Present
Richard M. Ruda, Secretary	Present
David L. Winstead, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Robert C. Goodwin, Jr., Assistant Treasurer	Present
Elissa A. Leonard, Board Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John Fitzgerald, Chief of Police	Present
Michael Younes, Director of Municipal Operations	Present
Demetri Protos, Finance Director	Present
Ellen Sands, Permitting & Code Enforcement Coordinator	
Present	
Melissa Wiak, Community Liaison/Administrative Assistant	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Mr. Michael Denger, Chair of the Chevy Chase Village Board of Managers, called the meeting to order at 7:30 p.m.

Mr. Denger stated that the Village Board met in closed session beginning at 6:30 p.m. pursuant to State Government Article Section 10-508(a)(7) to consult with Counsel on a legal matter, namely to seek advice from Counsel with respect to a right-of-way. Mr. Denger, Ms. Baptiste, Mr. Crockett, Mr. Goodwin, Mr. Ruda, and Mr. Winstead were in attendance along with Ms. Davis-Cook, Ms. Ferguson and Mr. Younes. No action was taken by the Board during its closed session.

Approval of Minutes from the Board's Regular Meeting held on April 13, 2015

Minutes of the Board's regular meeting held on April 13, 2015 were circulated to the Board prior to the meeting.

Mr. Ruda moved to approve the minutes of the Board of Managers' regular monthly meeting held on April 13, 2015, as drafted. Ms. Baptiste seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Winstead, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed.

Consent Agenda—Tree Ordinance Board Consent Agreement

A-2175 (Tree Removal Appeal: Mr. and Mrs. David and Megan Rose, 5502 Grove Street
Removal of three (3) Holly trees; two of which measure nine inches (9”) in diameter and one of which measures eleven inches (11”) in diameter located in the rear yard of the property to accommodate proposed construction. *No Board Members requested the item be removed from the consent agenda. The Consent Agreement was deemed approved.*

Board Appointments

- **Building Facilities Commission**

Ms. Leonard moved to reappoint Anne Shields (West Kirke Street) to a 5-year term as a member of the Building Facilities Commission. Mr. Ruda seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Winstead, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed.

- **Tree Ordinance Board**

Mr. Goodwin moved to appoint Roland Olson (Bradley Lane) to a 2-year term as an alternate member to the Tree Ordinance Board. Mr. Crockett seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Winstead, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed.

Mr. Ruda moved to appoint Elizabeth Tyndall (E. Melrose Street) to a 2-year term as an alternate member to the Tree Ordinance Board. Mr. Crockett seconded the motion. . Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Winstead, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed.

Treasurer’s Report

The Treasurer’s Report was distributed to the Board and posted online prior to the meeting. No action was taken by the Board.

Matters Presented for Board Discussion and Possible Action

- Petition to Reconsider the Board Decision on the Robert Elliott Memorial Garden
The Board considered audience comments regarding a petition filed by over 20 residents to reconsider the proposed plan to develop the west corner of the Large Oliver Street Park as a Memorial Garden in memory of former Tree Committee Chair, Mr. Robert Elliott. The petition was circulated to Board Members and posted to the Village website prior to the meeting.

Mr. Crockett moved to formally reconsider the Robert Elliott Memorial Garden Design Plan and to hold a Public Hearing during the Board’s June 8, 2015 regular meeting to consider comments regarding the proposed plan. Mr. Denger seconded the motion. Mr. Denger, Mr. Ruda, Mr. Winstead, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. Ms. Baptiste abstained. The motion passed.

- **Update on the Comcast Franchise Agreement Renewal**

Ms. Ferguson provided an update on the Comcast Franchise Agreement Renewal. No action was taken by the Board.

- **Staff Report on Proposals for Maximizing Space Allocations in the Public Works Yard**

A staff report was circulated to the Board and posted online prior to the meeting. Ms. Davis-Cook provided a summary of the current operational uses supported by the Public Works yard and potential service adjustments that could be made to maximize use of the space.

No action was taken by the Board. The Board requested that staff continue to assess use of the Public Works yard to maximize use of the space and to ensure minimal use of the surrounding streets by municipal and contractor vehicles.

Contractual Matters—Contract Authorization Requests

- **Consulting Arborist: *Feather & Associates***

Mr. Crockett moved to authorize the Village Manager to enter into a contract with Feather & Associates, per the revised contract, for the performance of consulting arborist services for an initial term of three (3) years with the option to extend the contract for up to two (2) additional one (1) year terms. Mr. Goodwin seconded the motion. Mr. Denger Mr. Baptiste, Mr. Ruda, Mr. Winstead, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed.

Police Report

The Police Report was distributed to the Board and posted to the Village website prior to the meeting. Discussion followed. No action was taken by the Board.

Manager's Report

The Manager's Report was circulated to the Board prior to the meeting. . No action was taken by the Board.

Recognition

Mr. Denger presented retiring Board Vice-Chair, Patricia Baptiste with an engraved bowl in appreciation for her fourteen (14) years of dedicated service to Chevy Chase Village.

Adjournment

Ms. Baptiste moved to adjourn the meeting. Mr. Crockett seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Ruda, Mr. Winstead, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed. The meeting adjourned at 9:02 p.m.

Secretary, Chevy Chase Village Board of Managers

Final.